

SOANE TRAVELS: Cuba

Havana: An Insider's View of Architecture and the Arts

Saturday, 16 February to Thursday, 21 February 2013

TRIP SPECIFICS as of 6 December 2012 - all arrangements are subject to change:

COSTS: Total cost is \$4,745.00 per person double occupancy - this total price includes donation* to the Soane.
Single Accommodations: add \$425 (*very limited availability*)

The cost per person includes 5 nights in deluxe hotel, breakfast each day, four lunches and four dinners as specified, local transportation by private deluxe coach, all entries, guides.

DONATION* Each traveler is requested to join as a 2013 Soane Architects and Designers Circle member with a fully tax deductible contribution of \$500 per person.

Contributions may be paid by check or credit card. You also have the option of payment in 2012 tax year or 2013 (with payment to be received no later than January 4th of 2013. If making the contribution by check, please make payable to Sir John Soane's Museum Foundation and send directly to the Soane Foundation, 1040 First Avenue, No. 311, New York NY 10022

FLIGHTS: Please note, all flight arrangements into and out of Miami are up to the individual traveler.

PAYMENT: **Payment in full is requested to confirm your place.**

[Couples = \$8,490.00 / Individuals sharing a room = \$4,245.00 / Individuals in single room = \$5,170.00]
Make check payable to: Academic Arrangements Abroad. Please see TERMS & CONDITIONS.

Not included in rates: Airfare, passport fees, alcoholic beverages other than as noted in the program, meals not specified, personal expenses such as laundry - phone calls - etc., trip insurance.

CONFIRMING PARTICIPATION

Please confirm to **Chas Miller** your plans to participate in this trip - tel. 212-223-2012
or by email to Chas@SoaneFoundation.com

RESERVATIONS

Please contact **Stephanie Tack** at **Academic Arrangements Abroad** - tel. 212-514-8921 or 800-221-1944
or by email to stephanie@arrangementsabroad.com



Academic Arrangements Abroad

*All arrangements are made by Academic Arrangements Abroad and their agents
on behalf of Sir John Soane's Museum Foundation*

Academic Arrangements Aboard
1040 Avenue of the Americas, 23rd Floor
New York NY 10018-3721

OFAC People-to-People license number CT-2012-294798-1



SOANE TRAVELS: Cuba

Architects & Designers Circle Contribution Form

In agreeing to participate on the tour, a \$500* per person tax-deductible contribution is requested (this is part of the quoted FULL land package price of \$4,745.00 per person). We request this be paid directly to the Soane Foundation for tax acknowledgment purposes. This can either be paid now at the time of your initial booking or as a pledge for payment no later than 4 January 2013 if you wish it to be in the new tax year.

NAME(S): _____

ADDRESS: _____

TEL: _____ FAX: _____ MOBILE: _____

E-MAIL: _____

CONTACT/ASSISTANT: _____

CONTRIBUTION PAYMENT OPTIONS:

- Payment enclosed or noted below by credit card
- Pledge: I pledge to make a payment by _____ (must be received no later than 4 January 2013).

FORMS OF PAYMENT:

- Check - Please make checks payable to: **Sir John Soane's Museum Foundation**
- Credit Card - Please charge the contribution of \$500 per person to an American Express, Visa, MasterCard
 - Please charge \$_____ Signature: _____
 - Card Number: _____ Expiration: _____
 - Name as it appears: _____ Billing Zip Code: _____

RETURN COMPLETED FORM TO:

Sir John Soane's Museum Foundation

1040 First Avenue, No. 311
New York, NY 10022

FOR ADDITIONAL INFORMATION:

Chas Miller - Chas@SoaneFoundation.com | T. 212-223-2012

** Contributions are typically not refundable, however every consideration will be taken if you need to cancel.*



TERMS & CONDITIONS

PROGRAM RATE \$4,245 per person, double occupancy SINGLE SUPPLEMENT \$425

Rate Includes

- Round-trip airfare via regularly scheduled chartered flights: Miami / Havana and Havana / Miami
- Five nights accommodation, double occupancy, at the Parque Central Hotel.
- Four lunches and four dinners. Bottled water, beer, wine and coffee/tea with meals
- Transportation via private motorcoach as per itinerary, including services of bilingual national guide
- Airport / hotel group transfers
- Taxes, service and portorage; gratuities to local guides and drivers
- Cuban Visa fee (excluding Cuban-born travelers), Cuban Departure tax and limited Cuban health insurance policy (for travelers under age 80)
- Pre-departure material, including reading list

Not Included in Rate Airfare between home and Miami; passport fees; beverages other than as indicated above; personal items and expenses; trip cancellation insurance; excess baggage; any other items not specifically mentioned as included.

AIRFARE Roundtrip air travel between Miami and Havana is via privately chartered flight Miami / Havana and regularly scheduled flight Havana / Miami. Business Class is not available. Passengers should make their own travel arrangements to/from Miami. Alternatively, Academic Arrangements Abroad (AAA) will assist on an individual basis and payment can be made by credit card only. Airfare from your home city to Miami International Airport will be quoted on an individual basis and a service fee of \$75 per person will be charged. Frequent flyer mileage cannot be accepted in conjunction with this program.

PAYMENT SCHEDULE Payment in full by check, payable to *Academic Arrangements Abroad* (of which \$500 is non-refundable for administrative fees), is required with the reservation application.

HEALTH This is an active program and all participants must be in good health. This program involves extensive walking over uneven surfaces, climbing stairs without handrails at locations that are not handicapped accessible. Any condition that may require assistance or special medical attention must be reported at the time of your reservation.

INSURANCE TRIP CANCELLATION / EMERGENCY MEDICAL EVACUATION / BAGGAGE / ACCIDENT AND SICKNESS INSURANCE PROTECTION IS STRONGLY RECOMMENDED. CANCELLATION PENALTIES ARE STRICTLY ENFORCED. AAA will send an insurance application upon receipt of reservation and deposit, although you may select any insurer of your choice.

CHANGES IN ITINERARY & COSTS The itinerary is subject to change at the discretion of Sir John Soane's Museum Foundation (SJSMF) and AAA. All prices quoted are based on prevailing fuel prices, airfares and currency exchange rates in effect at time of brochure printing and are subject to change without notice. **Deviations from the scheduled itinerary are not permitted.**

RESPONSIBILITY CLAUSE The participation of SJSMF is limited to educational sponsorship of the program described in this brochure (The Program). AAA acts only as an agent for the participant with respect to transportation, accommodations and all other services, relating to The Program. AAA, SJSMF and/or their agents assume no responsibility or liability for any act, error or omission, or for any injury,

loss, accident, delay or irregularity that may be occasioned by reason of any defect in any aircraft, ship, train, bus or other carrier, or through neglect or default of any subcontractor or other third party, which may be used wholly or in part in the performance of their duty to the participants of The Program. The passage ticket issued by the carrier is the sole contract between the participant and the carrier. Nor SJSMF and/or their agents be responsible for loss, injury, damages or expenses to persons or property, due to illness, weather, strikes, local laws, hostilities, wars, terrorist acts, acts of nature or other such causes in connection with The Program or anything beyond their reasonable control. AAA is not responsible for transportation or other program delays and changes, nor additional expenses or loss of time that may be incurred. In the event it becomes necessary or advisable for the comfort or well-being of the participants, or for any reason whatsoever, to alter the itinerary at any time, without notice to the participants, such alterations will be made without penalty to AAA or SJSMF. Additional expenses, if any, shall be borne by the participants. Baggage and personal effects are the sole responsibility of the participant at all times. AAA and SJSMF reserve the right to accept or decline any person as a participant at any time, or to require any participant to withdraw from The Program at their own expense when such an action is determined by AAA or SJSMF to be in the best interest of the participant's health and safety, or the general welfare of the other participants.

CANCELLATION POLICY AAA must strictly adhere to its cancellation policy to offset costs incurred prior to the commencement of The Program, which may include but are not limited to: advance payments to land operators; communication expenses; development and the loss of time that might have permitted resale of reserved space. All cancellations must be made in writing to the offices of AAA and are subject to a \$500 non-refundable administrative fee. All refunds are limited to amounts actually received by AAA and are the sole responsibility of AAA; SJSMF shall have no liability for refunds. At the time AAA receives written notification of cancellation, the following cancellation charges will apply: cancellations received between 120 and 91 days prior to departure, 20 percent of the program cost per person; those received between 90 and 61 days before departure, 50 percent of the program cost per person; no refunds will be given for cancellations received within 60 days of departure. No refunds are given for cancellation on or after the day of departure, or for unused portions of the tour, for any reason. Air cancellation charges, if any, will be assessed in accordance with airline regulations. All group fare tickets must be issued no less than 30 days prior to departure. NOTE: Neither AAA nor SJSMF shall be liable for any airline cancellation penalties incurred by the purchase of a non-refundable ticket. In the case of a cancellation due to shortage of participants, AAA will attempt to notify all participants at least 45 days prior to departure. However, AAA reserves the right to cancel The Program prior to departure for any reason and, in such case, reimbursement of refundable costs of the trip by AAA shall constitute full settlement with the participant. In the unlikely event that a dispute arises SJSMF, the following conditions will apply: (a) the dispute will be settled by binding arbitration administered by the American Arbitration Association in New York, NY; (b) the dispute will be governed by New York Law; (c) the maximum amount of recovery to which a participant shall be entitled under any and all circumstances will be the sum of all monies actually received from the participant by AAA. The participant agrees that this is a fair and reasonable limitation on the damages, of any sort whatsoever, that a participant may suffer. Upon payment of the deposit to AAA, the participant agrees to be bound by the above terms and conditions.

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Academic Arrangements Abroad

On the cover: Rooftop view of El Capitolio, Havana. Photo by Gloria De Luca

Current Restrictions on Travel & American Travelers to Cuba

There are substantial restrictions on travel to Cuba from the United States and for all Americans citizens and American residents. These restrictions apply regardless of where you are traveling from on your way to Cuba or where you travel to following a visit to Cuba. The restrictions include persons who are citizens of other countries as well. Only those who are authorized by the U.S. Treasury Department's Office of Foreign Assets Control, known as "OFAC", may legally travel from the United States to Cuba. There are specially licensed air carriers (CSTs) that provide charter services for authorized individuals between Cuba and the U.S. Further, air arrangements and arrangements for travel and stays within Cuba can only be made through a licensed Travel Service Provider (TSP). Academic Arrangements Abroad is a licensed Travel Service Provider and is authorized to make all travel arrangements to and from Cuba, as well as travel arrangements within Cuba for individuals who possess the following licenses:

Please note that this summary of OFAC travel restrictions is for informational purposes only. For the official requirements please see:

http://www.treasury.gov/resource-center/sanctions/Programs/Documents/cuba_tr_app.pdf

For your program, you will be traveling under a **Specific License**. Sir John Soane's Museum Foundation has been granted a Specific License for educational exchanges not involving academic study pursuant to a degree program to promote people-to-people contact. Its members travel under this license and must have a copy of the license in their possession at all times while traveling to and from Cuba.

Specific Licenses: Applications must be submitted to OFAC for a Specific License, either by an individual or institution. OFAC will consider issuing a Specific License for the following:

- **Educational exchanges not involving academic study pursuant to a degree program to promote people-to-people contact.**
- Educational: An applicant must be traveling for certain clearly defined educational activities, including: participation in a structured educational program that includes at least 10 weeks in Cuba; independent research for writing a Master's thesis, doctoral dissertation or similar document; participation in a formal course of study or teaching at a Cuban academic institution or sponsoring a Cuban scholar in the United States.
- Persons traveling for religious activities.
- Persons traveling for certain humanitarian projects.
- Persons traveling for free-lance journalism.
- Persons traveling for professional research or to attend a professional meeting that do not meet the requirements of the relevant general license.
- Amateur or semi-professional athletes traveling to participate in a competition held under the auspices of an international sports Federation or for participation in certain public performances or exhibitions.
- Persons traveling for the purposes related to exportation, importation or transmission of information or informational material.
- Persons visiting close relatives who are neither Cuban national or U.S. government employees assigned to the U.S. Interest Section.

For complete information, please see the OFAC website:

<http://www.treasury.gov/services/Pages/Cuba-Travel-Licenses.aspx>

By participating on this program, you agree to the following restrictions of the Specific License and OFAC regulations on travel to Cuba:

- To travel to and from Cuba with the group
- To participate fully in all program activities
- To abide by the terms of the U.S. Embargo

After reserving your place on the program, you will be informed of exactly what you must bring with you in order to enter Cuba and re-enter the United States according to OFAC.

<http://www.treasury.gov/resource-center/sanctions/Programs/pages/cuba.aspx>

RESERVATION APPLICATION | FEBRUARY 16 TO 21, 2013

To reserve a place, please complete and return this form with payment in full of \$4,245 per person (of which \$500 is non-refundable for administrative fees) payable to *Academic Arrangements Abroad*. Mail to: Academic Arrangements Abroad, 1040 Avenue of the Americas, 23rd floor, New York, New York 10018-3721.

I/We are traveling to Cuba under a specific OFAC People-to-People license number CT-2012-294798-1

FIRST PARTICIPANT

NAME IN FULL AS ON PASSPORT		MOTHER'S MAIDEN NAME
HOME ADDRESS		
CITY	STATE	ZIP
TELEPHONE (HOME)	(BUSINESS)	
FAX	E-MAIL	
PASSPORT NUMBER	EXPIRATION DATE <i>(must be valid for six months after entry into Cuba)</i>	
CITIZENSHIP	OCCUPATION	
DATE OF BIRTH	<input type="checkbox"/> M <input type="checkbox"/> F GENDER	PLACE OF BIRTH

SECOND PARTICIPANT

NAME IN FULL AS ON PASSPORT		MOTHER'S MAIDEN NAME
HOME ADDRESS		
CITY	STATE	ZIP
TELEPHONE (HOME)	(BUSINESS)	
FAX	E-MAIL	
PASSPORT NUMBER	EXPIRATION DATE <i>(must be valid for six months after entry into Cuba)</i>	
CITIZENSHIP	OCCUPATION	
DATE OF BIRTH	<input type="checkbox"/> M <input type="checkbox"/> F GENDER	PLACE OF BIRTH

Accommodations

Hotel Room Preference Double Twin (limited availability) Single I wish to share a room with _____

Form of Payment

Enclosed is my check for payment in full (payable to *Academic Arrangements Abroad*).

Each participant must sign below.

I/We confirm that I/we will fully participate in the licensed cultural exchange activities of this People-to-People Program.

I/We confirm that I/we have fully read and agree to the *Terms & Conditions* of this program, including the page on Cuba Travel Restrictions.

I/We agree to full payment by check with this reservation form.

SIGNATURE REQUIRED DATE

SIGNATURE REQUIRED DATE